

RETIREMENT WEALTH ACCOUNT

APPOINTMENT OF A PROPERTY COORDINATOR

Phoenix Wealth, Self Invested Pensions, PO Box 1394, Peterborough, PE2 2TQ.

When to use this form

You should use this form to appoint a new property coordinator. They can be the financial adviser, one of the participating members, or anyone chosen to represent the participating members.

Terms of appointment

The participating members appoint the property coordinator named below on the following terms:

- To act on their behalf in respect of all dealings with Lambert Smith Hampton regarding the property.
- To ensure they are kept advised of all issues relating to the property and that instructions given or decisions made by the property coordinator are those with which they would all agree.
- To be the sole point of contact between them and Lambert Smith Hampton in relation to property-related matters. This applies during the acquisition of the property, the time that the property is held within the scheme to which they belong, and the disposal of the property.

You should remember that:

- Any instructions given or decisions made by the property coordinator shall be binding on the participating members.
- Any correspondence sent to the property coordinator, or communication with the property coordinator, shall be deemed to have been sent to or communicated to all participating members.
- The property coordinator can resign or be replaced providing the appointment of a property coordinator is continuous. The participating members must let Lambert Smith Hampton know immediately by completing an Appointment of a property coordinator form and sending it to: Phoenix Wealth Property Purchase Team, Lambert Smith Hampton, UK House, 180 Oxford Street, London, W1D 1NN.
- Participating members must complete a new Appointment of a property coordinator form for each property they are investing in.

1. PROPERTY DETAILS

Name	
Address (inc postcode)	

2. PROPERTY COORDINATOR DETAILS

Name	
Address (inc postcode)	
Telephone number	
Email address	

